

## **TEXAS BOARD OF PROFESSIONAL GEOSCIENTISTS**

Meeting of May 24, 2004  
William P. Hobby Jr. Building  
333 Guadalupe, Texas Department of Insurance Hearing Room 100  
Austin, Texas

### **Summary of Minutes**

The Chairman called the meeting to order at 11:00 a.m. May 24, 2004 as per Agenda Item A.

As per Agenda Item B the roll was called by Secretary/Treasurer, Rene Pena. Members present were Chairman W. Kevin Coleman, Secretary/Treasurer Rene Pena, Kelly Krenz-Doe, Murray Milford, Gordon Ware, Shiela Hall, and Danny Perkins. A quorum was certified by the Secretary/Treasurer as per Agenda Item B. Vice Chairman, Edward Miller, and Member Kimberly Phillips were absent.

As per Agenda Item C a motion was made by member Murray Milford and seconded by member Rene Pena to excuse Vice Chairman, Edward Miller from the April 23, 2004 meeting. The vote passed unanimously.

Member Rene Pena made a motion that was seconded by member Shiela Hall that the current meeting being held would be categorized as a special called meeting. The vote passed unanimously.

As per Agenda Item D, Kelly Krenz-Doe recommended that before approving the April 23, 2004 minutes, that an addition be made to the minutes as per discussion at the last board meeting of presenting certificates of appreciation or plaques recognizing the geophysicists that had assisted in the development of the agency's geophysics exam. Due to the poor quality of the audio this action had been inadvertently omitted from the minutes. The Chairman suggested that member Krenz-Doe draft the language during the Board's first recess and give to Marty Denman to be typed and included for approval of the April 23, 2004 Board meeting minutes. Motion was made by member Kelly Krenz-Doe and seconded by member Gordon Ware to approve the minutes after addition of the language for presentation of the certificates of appreciation/plaques. The vote passed unanimously.

As per Agenda Item E regarding public comment, there were no public comments made.

As per Agenda Item G the Executive Director's Report on discussion and update of the agency's progress, Michael Hess addressed the agency's priorities in the month of June as being TexasOnline, the SOAH hearings, and the Strategic Plan. He added that emphasis in July would be placed on the proration of license renewals through the use of TexasOnline.

As per Agenda Item H, Financial Report, Vince Houston, Chief Financial Officer gave the agency's financial report which included current year expenditures up to date for the agency's nine month operation. After discussion and input from the Board, member Rene Pena recommended that the cost for SOAH hearings and the cost for relocation and rent be included for projected expenditures. In addition, members Danny Perkins and Gordon Ware suggested that funding for a temporary investigator as well as for upgrades to both agency software and hardware be included in the projected capital expenditures.

As per Agenda Item I the Strategic Plan was presented for approval by member Gordon Ware and Executive Director, Michael Hess. Member Gordon Ware asked that the Board review the strategic plan and return with any additions, deletions or comments to him by Tuesday, June 1, 2004. A motion to approve the strategic plan as presented with changes as necessary and seconded by Rene Pena. The motion carried unanimously. Discussion followed about whether to approve the Strategic Plan before changes were completed. Member Danny Perkins moved to cease conversation regarding the strategic plan which was seconded by member Murray Milford. The motion passed by unanimous vote.

As per Agenda Item J update on base reconciliation for the Legislative Appropriations Request, Vince Houston reported that all the necessary information has been incorporated into the LAR, He mentioned that no due date had been issued, but anticipated that it would be some time within the month of August.

As per Agenda Item K Committee Reports, member Shiela Hall reported that the Applications Review Committee was able to meet that morning and had their recommendations ready for review. Member Kelly Krenz-Doe reported she, Executive Director Michael Hess and Annita Herrera had the Geophysics Exam ready.

As per Agenda Item F discussion and possible action or adoption of changes to proposed rules, a motion was made by member Gordon Ware and seconded by member Rene Pena to adopt changes to 22 TAC §851.20. The motion passed by unanimous vote. A motion was made by member Rene Pena and seconded by member Danny Perkins to repeal the current 22 TAC §851.28. The motion passed by unanimously. A motion was made by member Rene Pena and seconded by member Danny Perkins to adopt proration of fees under 22 TAC §851.28. The motion passed by unanimous vote. A motion was made by member Rene Pena and seconded by member Gordon Ware to adopt changes to 22 TAC §851.80, licensing fees. The vote passed unanimously.

As per Agenda Item L discussion and possible action on recommendations of the Applications Review Committee, a motion was made by member Danny Perkins and seconded by Rene Pena to table the review of the applicants on the agenda until the next meeting due to the absence of members Kimberly Phillips and Edward Miller which prevented the Board from having a quorum to review the listed applicants.

As per Agenda Item M recommendations for the agenda items for the next meeting were listed as elections, Agenda Item L, the financial review of the LAR and base reconciliation, continuing education, modification to the application form as recommended by member Murray Milford, and the strategic plan report under the committee reports.

As per Agenda Item N, August 6, 2004 was selected for the next TBPG Board meeting to be held at the same location.

As per Agenda Item O Adjournment, member Rene Pena moved that the meeting be adjourned and it was seconded by member Danny Perkins. The vote passed unanimously.

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W. Kevin Coleman, Chairman  
Texas Board of Professional Geoscientists