

Texas Board of Professional Geoscientists

JOB POSTING – LOCATION: Austin Headquarters

Investigator IV

\$50,000.00 - \$55,000.00 Annually

Posting No: 22-012
Opening Date: 04/25/22
Closing Date: Until Filled

GENERAL DESCRIPTION

The Compliance Investigator is a key member of our team and will work in partnership with our licensing and administrative staff. The primary focus of work involves performing routine to moderately complex administrative, technical, and investigative duties related to applications for licensure, complaints received, compliance reviews, and disciplinary actions. The Investigator will also conduct outreach and education activities including delivering presentations, developing educational material, and creating related reports. All work is to protect the public and the environment by ensuring the rules and statutes governing the regulation of professional geoscience in Texas are being followed in accordance with the Texas Board of Professional Geoscientists (TBPG) and the Texas Geoscience Practice Act. The Investigator will review, evaluate and resolve complaints in accordance with existing procedures, policies, rules and statutes. The position will work closely with agency leadership to establish compliance/enforcement goals and to enhance guidelines, procedures, policies, and rules. The Investigator will provide technical and administrative information related to proposed actions, rules/statutes, enforcement activity, and investigations during complaint review meetings, settlement conferences, public meetings, and administrative hearings. Travel may be required for case investigation and outreach activities.

QUALIFICATIONS

Education and Experience

Minimum Requirements:

Graduated from an accredited college or university with at least 30 hours in geoscience coursework.

Familiarity with the Texas Geoscience Practice Act and TBPG Rules.

Certified as a Geoscientist in Training (G.I.T.) in Texas **OR** currently meet all requirements to sit for the ASBOG Fundamentals examination (must pass the ASBOG Fundamentals examination within 12 months from date of hire).

Preferred Requirements (in addition to minimum requirements):

Advanced degree from an accredited college or university in Geology, Geoscience, or related program.

Working knowledge of the Texas Geoscience Practice Act and TBPG rules.

Minimum of 3 years advanced geoscience related work.

Experience in professional or occupational regulation and/or investigative work.

Currently licensed as a Professional Geoscientist (P.G.) in Texas or meet all requirements to obtain P.G. licensure within 24 months from date of hire.

Knowledge, Skills, and Abilities

Knowledge of investigative principles, techniques, and procedures.

Knowledge of general office practices, including administrative procedures and processes to include using standard office equipment, computers, printers, scanners and business software.

Skill in mediation and negotiation techniques.

Skill in public speaking including delivering presentations and trainings.

Ability and adaptability to perform other duties as assigned.

Ability to interpret and explain rules, regulations, policies and procedures governing regulatory programs and conduct compliance reviews and investigations.

Ability to work with and provide quality customer service to the public and to members of local, state, and federal agencies.

Ability to conduct interviews and gather facts; to conduct desk or field investigations; to evaluate findings and prepare reports; to testify in hearings or court proceedings; to communicate effectively including the ability to simplify complex subject matter/issues.

Registration, Certification, or Licensure

Preferred: Current Geoscientist in Training Certification or Professional Geoscientist License in the State of Texas.

If not certified, must meet education requirement and obtain G.I.T. certification within 12 months from hire date.

#####

HOW TO APPLY:

Must provide a State of Texas Application directly via Email to: rtruan@tbpg.texas.gov

Application and related links below:

Agency Posting # 22-012

- [The State of Texas Application for Employment](#)
- [Employment History Continuation Sheet for The State of Texas Application for Employment](#)
- [Instructions for Completing the State of Texas Application for Employment](#)